



## Volunteer with us!

To volunteer, please contact Caitlyn [caitlyn@shadow-project.org](mailto:caitlyn@shadow-project.org).

### Ongoing:

**Every Tuesday**, we invite volunteers to join our operations & engagement coordinator at our warehouse to tackle current projects. With a bit of notice, we can set up opportunities to volunteer another day or outside of business hours.

- Assemble “rewards” kits for students with learning challenges
  - We provide special education teachers with “rewards,” motivating prizes that students earn by working towards and achieving their goals. We create various “rewards” kits, like art and school supply kits. You will help us assemble these kits, made up of new and donated materials.
- Assemble Goal Setting materials for special education teachers
  - Teachers use Goal Setting Workbooks and Shadow Bucks to structure the Goal Setting program in their classroom. You will help us assemble both of these essential materials, to support over 30 schools and 50 special education teachers.
- Sort books for students with learning challenges
  - We receive in-kind donations of books and we purchase new books to be used in two of our programs. Students earn these books through the Goal Setting program, and can access a small library complete with sensory tools through our Sensory program. You will help sort books into categories for K-5<sup>th</sup> grade and 6<sup>th</sup>-8<sup>th</sup> grade. You may also label, shelve, and inventory books. This is a vital process to make sure we can run our programs efficiently and serve as many students as possible!
- Various projects, as needed, which may include:
  - Preparing development materials (mailings, etc.)
  - Assembling outreach and engagement materials (Family reading kits, etc.)
  - Inventorying our current stock of “rewards”

### At certain times of year:

- Assemble letters to donors for our annual giving campaign
  - **Every Fall**, we run our annual giving campaign. Donors receive a letter to request their continued support. You will address, stamp, and stuff envelopes to mail to our generous supporters.
- Pack Goal Setting materials for special education teachers
  - **In October, December, February, and April**, teachers order “rewards” from Shadow to use in the Goal Setting program in their classroom. You will assist in fulfilling and packing these orders, which will include books, school supplies, games, sensory tools, and self-care items.
- Deliver Goal Setting materials to special education teachers
  - **In October, December, February, and April**, we deliver Goal Setting materials to teachers at their schools. We support over 30 schools and 50 special education teachers. You will use your vehicle to deliver packages to up to 5 schools in one area of Portland or McMinnville.